

Westwood Lakes Water Board Monthly Meeting Minutes
July 9, 2025

Attendees:

President – Larry Weed

Treasurer – Candy Amerine

Secretary – Janelle Walzer

Operator Coordinator – Terry Amerine

Operator In Charge - Marty Parrish

Location: Meeting was conducted virtually via Zoom Conferencing due to needing a remote working environment.

A quorum was present at this meeting.

Meeting called to order by Larry Weed at 1:00 pm

Monthly Meeting Opening

- Public Comments – None.

Agenda Discussions – None.

Consent Items/Financials

- Minutes of the regular Board Meeting for June 11, 2025, presented by Janelle Walzer.
 - All Board Members verbally approved the Minutes.
- Bookkeeper's Report – Reviewed by Candy Amerine.
- Check Review – Reviewed by the board.
- Account Status/Billing Issues – Reviewed by Candy.
 - All documents regarding the Bookkeeper's Report, Check Review, and Account Status/Billing Issues were reviewed and verbally approved by all Board Members.
 - The board discussed multiple outstanding accounts.
 - Discussion on an account with lien, it was released and processing of deposit.

Janelle made a motion to accept the above transactions agreed upon by the board and to accept the Consent Items/Financials for June 2025 as presented. Larry seconded the motion, and it passed unanimously.

Operator in Charge Report

Marty reported that the water plant and distribution systems are running great. Annual water test came back with no abnormalities. Marty did 2 locates last month. At a property, we had to dig up the property shutoff and replace the shut off key. Vendor will be out to work on the drainage at the dam since the county has finished their work. Marty will start fire hydrant testing this month.

Operations Coordinator Report

Terry responded to nine (9) 811 calls after conferring with the Water Operator. Terry finalized the election results with DORA. Terry met with lake maintenance vendor on treatments of the lake; the condition of the lake isn't stopping people from fishing. Terry talked to the county on the stuff hanging out in the drain next to the lake. Terry noted a couple of houses will be for sale in the coming months.

Old Business

- Infrastructure – Discussion of potential board members at next work meeting.
- Education Opportunities – SDA Conference occurs September 16-18.
- Emergency Preparedness, What if? – Discussion of what if? – None.
- Lake Maintenance & Resources – See Operations Coordinator Report.

- Policy Working Draft – None.
- Rules & Regulations Working Draft – None.
- Resolutions Archive Working Draft – None.
- Management Resources – Discussion of bid with management company. Janelle made a motion to accept the bid from management company vendor as presented. Larry seconded the motion, and it passed unanimously.

New Business –

- None.

Board Discussion:

- **Action Steps –**
- 2025 meeting dates, times and agenda posting location:
 - Regular meeting will be the 2nd Wednesday of the month at 1pm via Zoom.
 - August 13, September 10, October 8, November 12, December 10
 - Work meeting will be last Wednesday of the month at 1pm via Zoom.
 - July 30, August 27, October 29, December 31
 - 2026 Price Increase Public Hearing will be September 24 at 1pm via Zoom.
 - Budget Hearings will be: 1st – November 19th at 1pm via Zoom, 2nd – December 8 at 1pm via Zoom.

Monthly Meeting Adjournment

Larry adjourned the meeting at 2:25 pm.

Respectfully submitted by:

Janelle Walzer, Secretary

Approved by:

Larry Weed, President

Janelle Walzer, Secretary

Candy Amerine, Treasurer