

Westwood Lakes Water Board Monthly Meeting Minutes
March 8, 2023

Attendees:

President –	Brad Bowles	Treasurer –	Candy Amerine
Vice President –	Gina Wesolek		
Operator Coordinator –	Terry Amerine	Operator –	Marty Parrish

Location: Meeting was conducted virtually via Zoom Conferencing due to the Covid-19 pandemic.
A quorum was present at this meeting.
Meeting called to order by Brad Bowles at 10:00 am.

Monthly Meeting Opening

- Public Comments – One member of the public attended.

Agenda Discussion

- None.

Consent Items/Financials

- Minutes of the regular Board Meeting for February 8, 2023, presented by Gina Wesolek.
 - All Board Members verbally approved the Minutes shown above.
- Bookkeeper’s Report – Reviewed by Candy Amerine
- Check Review – Reviewed by the board.
- Account Status/Billing Issues – Reviewed by Candy.
 - All documents regarding the Bookkeeper’s Report, Check Review, and Account Status/Billing Issues were reviewed and verbally approved by all Board Members.
 - Acct. #135 was discussed. Candy motioned to obtain and accept a 3rd party agreement with a balance owing on the account. Brad seconded the motion and it passed unanimously.

Brad made the motion to accept the Consent Items/Financials for February 2023 as presented. Gina seconded the motion and it passed unanimously.

Operator in Charge Report

The water plant and distribution systems are operating well. The City of Woodland Park is still using around 3 million gallons a month. Marty rebuilt 2 chlorine pumps and purchased a new one. The Chlorine Room in the pumphouse will get a major overhaul this summer (new piping, chlorine stands, tank cleaning and power washing). The building drain line keeps freezing up and causing water to flood inside the pumphouse. When the ground thaws, Marty will permanently fix the line. Marty and Terry will begin replacement of meters and MTU’s. Marty mentioned the main extension for the new build on 7 Westwood and the piping that needs to be ordered. He will get some bids for the pipe.

Operations Coordinator Report

Terry responded to seven (7) 811 calls. Terry attended a Zoom meeting with Streamline for ADA compliance. He worked on the fishing information for the board meeting. He has a call in to the fishery and is waiting for a call back. Terry attended a DEO training. He worked on the background information on the website. He requested a copy of registered voters of WLWD from Teller County. He also requested a copy of property owners of WLWD from Teller County. There was an alert from Titan on a

bubbler malfunction in the pumphouse. Terry and Marty resolved the issue. Terry spoke to a couple of district members about high water use.

Old Business

- Infrastructure – No discussion.
- Education Opportunities – Candy attended a webinar regarding Lead & Copper.
- Record Retention – No discussion.
- Emergency Preparedness, What if? – No discussion
- Meter/MTU Replacement – Meters and MTU replacements will resume soon.
- 2023 Election – The 2023 election was cancelled.
- 2023 Fishing Permits – A letter will be going out to homeowners to explain the fishing permits and rules for 2023.
- Website – no discussion.
- 2022 Audit – Candy will sign the Letter of Engagement.

New Business

- The monthly Board meeting will change the meeting time to 9am – 11am beginning with the next meeting on April 12, 2023.

Board Discussion:

- o **Action Steps:**

Monthly Meeting Adjournment

Brad adjourned the meeting at 11:37am.

Respectfully submitted by:

Acting Secretary, Gina Wesolek

Approved by:

Brad Bowles, President

Gina Wesolek, Vice President

Candy Amerine, Treasurer