

Westwood Lakes Water Board Monthly Meeting Minutes
February 8, 2023

Attendees:

| | | | |
|------------------------|---------------|-------------|------------------------|
| President – | Brad Bowles | Treasurer – | Candy Amerine |
| Vice President – | Gina Wesolek | | |
| Operator Coordinator – | Terry Amerine | Operator – | Marty Parrish (absent) |

Location: Meeting was conducted virtually via Zoom Conferencing due to the Covid-19 pandemic.

A quorum was present at this meeting.

Meeting called to order by Brad Bowles at 10:06 am.

Monthly Meeting Opening

- Public Comments – No members of the public attended.

Agenda Discussion

- None.

Consent Items/Financials

- Minutes of the regular Board Meeting for January 11, 2023, presented by Gina Wesolek.
 - All Board Members verbally approved the Minutes shown above.
- Bookkeeper’s Report – Reviewed by Candy Amerine
- Check Review – Reviewed by the board.
- Account Status/Billing Issues – Reviewed by Candy.
 - All documents regarding the Bookkeeper’s Report, Check Review, and Account Status/Billing Issues were reviewed and verbally approved by all Board Members.

Brad made the motion to accept the Consent Items/Financials for January 2023 as presented. Gina seconded the motion and it passed unanimously.

Operator in Charge Report

The water plant and distribution systems are operating well. The water plant is averaging over 110,000 gallons per day. The water tank holds 150,000 gallons (as a comparison). A power converter died on the new control system last month which caused Marty to lose visual on the plant screen. Javier (electrician) was able to replace it under the guidance of Terry. Marty and Terry will soon begin replacing more meters and MTU’s.

Operations Coordinator Report

Terry responded to five (5) 811 calls. Terry had DEO (Designated Election Official) training twice during January. Terry prepared a report of several months of water usage to account #26. Terry attended the monthly water board meeting. He met with Marty and Javier at the pumphouse. Terry prepared a listing of accounts for updates. He prepared and placed the ‘Call for Nominations’ to the Pikes Peak Courier. He updated the Accounts listings. He also worked on problems on the billing with the bookkeeper.

Old Business

- Infrastructure – The Board discussed possible new board members.
- Education Opportunities – no discussion.
- Record Retention – No discussion.

- Emergency Preparedness, What if? – No discussion
- Meter/MTU Replacement – Meters and MTU replacements will resume soon.
- 2023 Election – No discussion. See Operations Coordinator Report

New Business

- 2023 Fishing Permits/Stocking – The board held a work meeting prior to this meeting to review and discuss letter that will go out to all water users. The board also discussed the stocking of the lake for 2023. Candy moved to allocate up to \$2500 to the Operations Coordinator for the purchasing of fish to stock the lake once research on the cost of the fish is completed. Brad seconded the motion and it passed unanimously.
- Website – Terry will research how the district website can be updated so as to be in compliance with ADA.
- 2022 Audit – Brad motioned to use the same firm and contact for the 2022 Audit that was used for the 2021 Audit. Gina seconded the motion and it passed unanimously. Candy will contact the same firm and begin the audit process.

Board Discussion:

- o **Action Steps:**

Monthly Meeting Adjournment

Brad adjourned the meeting at 12:05 p.m.

Respectfully submitted by:

Acting Secretary, Gina Wesolek

Approved by:

Brad Bowles, President

Gina Wesolek, Vice President

Candy Amerine, Treasurer