

**Westwood Lakes Water Board Monthly Meeting Minutes
June 10, 2020**

Attendees:

President – Brad Bowles

Treasurer – Candy Amerine

Vice President – Gina Wesolek

Member – Keith Starr

Operator Coordinator– Terry Amerine

Operator – Marty Parrish - Absent

Location: Meeting was conducted virtually via Zoom Conferencing due to the Covid-19 pandemic
Meeting called to order by Brad Bowles at 10:07 am

Monthly Meeting Opening

- Public Comments – No members of the public attended.

Agenda Discussion

- No additional discussion was held.

Consent Items/Financials

- Minutes of May 13, 2020 – Presented by acting Secretary, Gina Wesolek.
 - All Board Members verbally approved the Minutes of May 13, 2020.
- Bookkeeper’s Report – Reviewed by Candy Amerine
- Check Review – Reviewed by the board.
- Account Status/Billing Issues – Reviewed by Candy.
 - All documents regarding the Bookkeeper’s Report, Check Review, and Account Status/Billing Issues were reviewed and verbally approved by all Board Members.

Brad asked for a motion to accept the Consent Items/Financials. Keith made the motion to accept the Consent Items/Financials for May 13, 2020 as presented. Candy seconded the motion and it passed unanimously.

Operator in Charge Report

The water plant and distribution systems are operating well. There was one day when we had a power bump and the VFD drive did not reboot. Terry was able to get it back online with Marty’s assistance. The Lead and Copper samples were returned quickly. Nothing more to report on that until the Fall. Marty ordered 100 lbs. of chlorine which should be plenty until 2021. Repairs are underway in the district to clean up where we had a water line break and a hydrant repair earlier this year.

Operations Coordinator Report

Terry reported he handled 13-811’s last month. Terry helped with the completion of the audit (scanning documents and delivering them virtually). Terry and Marty worked with TDS to install the internet service at the pumphouse. Terry worked with Marty to install the Ring camera at the pumphouse. He attended webinars regarding virtual meetings. Terry took pictures of the fire hydrants in the district due to water theft. The lake was stocked on June 5th.

Old Business

- Infrastructure – Candy reported that M&S Plowing has increased their lawn mowing services around the lake from \$750 to \$800. Candy reported that this is the time of year when we need to make a statement to the State stating we want to remain on the list for the State Revolving

Fund Annual Eligibility Survey. The Board agreed to remain on the list. Candy also reported the Special District Association reported that DOLA has announced it will allocate monies to local governments across Colorado for the Corona Virus Relief Fund. They have an 'opt in' offer to be a part of that fund if we met certain criteria and needed assistance. The Board agreed to 'opt in' to this fund.

- Education Opportunities – Candy attended a webinar on Managing through Budget Shortfall.
- Electronic Water Bill Paying – Candy explained we are waiting for confirmation from SIPA.
- Consumer Data Privacy – The Board reviewed a Resolution Document from SDA to use. Candy made a motion to accept the proposed Resolution regarding Consumer Data Privacy. Keith seconded the motion with the addition of the Board members names added to the document, and it passed unanimously by verbal approval.
- 2019 Audit – Candy reviewed the status of the audit. The Board received audit documents to review.
- Governing Documents - Work meeting scheduled for June 18th at 10:00am.
- Consumer Confidence Report - Candy reported that these are completed and posted to the website and the bulletin board.

New Business

- Report on May Work Meeting – meeting went well. Next Work Meeting is scheduled for June 18th.
- Water Theft – Terry took pictures and inspected the fire hydrants in the district due to possible theft and tampering.
- Security Issues – The security camera caught some people trying to climb the ladder on the water storage tank. Nothing seemed to be tampered with or damaged.
- Executive Meeting (possible) – No Executive Meeting held.

Board Discussion: None

Monthly Meeting Adjournment

Brad adjourned the meeting at 12:03 pm.

Respectfully submitted by:

Acting Secretary, Gina Wesolek

Approved by:

Brad Bowles, President

Gina Wesolek, Vice President

Candy Amerine, Treasurer

Keith Starr, Member