**Westwood Lakes Water Board Meeting Minutes**

**July 13, 2017**

**Attendees:**

President – Eric Keehn Secretary – Frances McLaurin

Member – Gina Wesolek Member – Brad Bowles

Operations Coordinator – Terry Amerine Treasurer – Candy Amerine

Operator – Marty Parrish

**Location:** People’s National Bank Meeting Room, 651 Scott Avenue, Woodland Park, CO

Meeting called to order by Eric Keehn at 6:13

**Monthly Meeting Opening**

* Public Comments – POA asked to use the WLWD property to have the annual picnic and asked for dates to consider. August 19th or 26th was suggested.

**Agenda Discussion**

* Added signs to new business.

**Consent Items/Financials**

* Minutes of June 8th Meeting – Corrected the spelling of Plant in the Operator in Charge report.
* Bookkeeper’s Report – Candy reviewed with the board.
* Check Review – Candy reviewed the checks with the board.
* Account Status/Billing Issues – Candy proposed that the one account that went over the 8001 for the first time be refunded half of the $50 conversation fee. The board agreed to refund the $25.

Eric asked for motion accept the consent items/financials. Gina motioned to accept the Consent Items/Financials as presented. Brad seconded the motion and the motion passed unanimously.

**Operator in Charge Report**

Marty reported that the water plant and distribution system is running well. Water testing is on schedule. Marty got the lead and copper tested and all looks good. Water usage has been low and that has resulted in lower chemical and electricity costs.

**Operations Coordinator Report**

Terry passed out the dam inspection and reviewed with the board. Terry met with snow plow vendor and he said that he could move the rock and gravel back in place for a fee. The DCU is having a problem connecting. Could be a sending problem. Terry is going to see what signal strength there is and if there isn’t a good signal the antenna will have to be moved outside. Terry and Eric will handle moving the antenna if it needs to be moved.

**Old Business**

* Infrastructure – Candy submitted the request to continue to be considered for a grant for water main and distribution line repairs and got conformation that we are on the list. This request has to be submitted each year to remain on the list for consideration.
* Fish Stocking – Terry has been communicating with the fish hatchery. He has done a series of lake water tests and the results now show acceptable levels. The PH seems high but in range. Terry proposed adding $600 to the amount the POA is going to give us for stocking.
* Eric asked for a motion to spend up to $600 and get $1000 from the POA to stock the lake. Gina motioned to spend up to $600 along with the $1000 that the POA is spending to stock the lake. Brad seconded the motion and it passed unanimously.
* CCR – The CCR results are posted on the bulletin board and website; and CCR access notification was included with the water bills mailed June 30, 2017.
* 2016 Audit – Candy reviewed with the board.

**New Business**

* Public Meeting Schedule – Need to start planning the dates for the fall for the budget. Candy and Terry will make a preliminary schedule with Eric. Eric will check availability of the meeting room.
* Signage – Eric asked for a motion to spend up to $400 to get signs that read “No Feeding Wildlife”. Brad motioned to spend up to $400 for the signage. Candy seconded the motion and it passed unanimously.

**Board Discussion**

**Monthly Meeting Adjournment**

Eric adjourned the meeting at 9:15 pm.

Respectfully submitted by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Frances McLaurin, Secretary

Approved by:

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Eric Keehn, President Candy Amerine, Treasurer

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Gina Wesolek, Member Brad Bowles, Member