

**Westwood Lakes Water Board Meeting Minutes  
November 10, 2016**

**Attendees:**

President – Eric Keehn

Treasurer – Candy Amerine

Member – Gina Wesolek

Secretary – Frances McLaurin

Consultant – Terry Amerine

Member – Brad Bowles

Excused Absence – Marty Parrish

**Location:** People's National Bank, 651 Scott Ave, Woodland Park, CO  
Meeting was called to order by Eric Keehn at 6:36

**Public Comments**

- None

**Agenda Discussion**

- Added Park State Bank Safety Deposit Box to the Agenda
- Added Signatures for CD to the Agenda

**Consent Items/Financials**

- Minutes of October 13<sup>th</sup>, October 27<sup>th</sup> ad November 3<sup>rd</sup> Meetings – Reviewed by Frances
- Bookkeeper's Report – October, 2016 unaudited financial compilation – Presented by Candy
- Check Review – Candy reviewed the checks with the board
- Candy made a motion to preapprove funds to pay insurance liability and workmen's comp invoices for payment so can be paid by January 1<sup>st</sup>. Brad seconded the motion and it passed unanimously.
- Paid one half of the Bubbler.
- Received insurance check for repairs on #3.
- Account Status/Billing Issues – one account had an insufficient funds check.

Gina made a motion to accept the Consent Items/Financials as presented. Brad seconded the motion and it passed unanimously.

The Board discussed adding Brad Bowles to the signature card at People's Bank. Candy made a motion to add Brad to the signature card. Gina seconded the motion and it passed unanimously.

**Operator in Charge Report**

- Marty reported that the water plant and distribution systems are running well. The electricians wired the VFD drive to run on the overload from the main drive unit and an additional overload unit was purchased to have on hand in case something happens to the existing unit.

**Old Business**

- Infrastructure – The Bubbler has been partially installed and it will be two to three weeks until completion.
- 2017 Budget – Nothing new. Candy will meet with CPA on Monday.
- Water Rates – Frances made a Resolution to implement the 2017 schedule of fees and charges as presented at the public hearing on November 10, 2016. Gina seconded and it passed unanimously.
- Fishing – POA is to discuss stocking the lake next spring. There is still activity in lake.

**New Business**

- Park State Bank – Safety Deposit Box
- Signatures for CD

**Board Discussion**


**Monthly Meeting Adjournment**

Eric adjourned the meeting at 8:00 pm


Respectfully submitted by:


  
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Frances McLaurin, Secretary

Approved by:

  
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Eric Keehn, President

  
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Candy Amerine, Treasurer

  
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Gina Wesolek, Member

  
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Brad Bowles, Member