

Westwood Lakes Water Board Meeting Minutes

August 11, 2016

Attendees:

President – Eric Keehn

Secretary – Frances McLaurin

Treasurer – Candy Amerine

Consultant – Terry Amerine

Water Operator – Marty Parrish

Excused Absence:

Member – Gina Wesolek

Location: Due to a temporary inability to access People's Bank Meeting Room the meeting was moved to Denny's Meeting Room, 100 Moring Sun Dr, Woodland Park, CO

Meeting was called to order at 6:27 pm by Eric Keehn

Public Comments

- None

Agenda Discussion

- Date to talk about rate increase.

Consent Items/Financials

- Minutes for August 11th meeting – Reviewed by Frances
- Bookkeeper Report – August, 2016 unaudited financial compilation: Presented by Candy.
- Check Review – Candy will void the check for Gina Wesolek due to an excused absence.
- Account Status/Billing Issues - #200's bill was larger than usual and they are trying to set up a payment plan.

Frances made a motion to accept the Consent Items/Financials as presented. Candy seconded the motion and it passed unanimously.

Operator in Charge Report

Installed a new well motor and pump and waiting on the transducer to have it reprogrammed. The main water tank was inspected and cleaned. The board reviewed the CD. The dam was cleaned and a leak test was performed and was normal. Marty will have the three furnaces in the pump house inspected. Marty will send in report for the lead and copper testing.

Old Business

- Rules & Regs – Tabled
- Infrastructure – Discussed using November 10th for Rate Increase meeting and the 17th for the Budget Meeting.
- Security Protocol – Need one camera and computer to have security program running Candy made a motion to purchase a useful security asset. Eric seconded the motion and it passed unanimously.

- Board Membership - Brad Bowles attended the meeting to learn about the water district and board membership. He applied and an executive meeting was held to consider his application for board membership. The board offered the position and he accepted. He plans to take the Oath of Office on September 13, 2016.
- Banking – Candy motioned to let the CD renew at Peoples Band. Eric seconded the motion and it passed unanimously.
- 2015 Audit – Candy handed out the audit for Board review. CPA will send to required parties.
- Fishing and POA Picnic – Picnic went well. Permits were handed out to fish. There were fish caught that were not stocked.
- 2017 Budget – Candy will begin work on budget.
- Squirrels – Need to do some control.

New Business

- Discussed dates for rate increase meeting and special meetings. Will use November 10th for rate increase meeting.

Board Discussion

Monthly Meeting Adjournment

- Eric adjourned the meeting at 8:15 pm.

Respectfully submitted by: _____
Frances McLaurin, Secretary

Approved by:

Eric Keehn, President

Candy Amerine, Treasurer

Gina Wesolek, Board Member