

Westwood Lakes Water Board Meeting Minutes
June 9, 2016

Attendees:

President – Eric Keehn

Treasurer – Candy Amerine

Consultant – Terry Amerine

Secretary – Frances McLaurin

Member – Gina Wesolek

Water Operator – Marty Parrish

Location: People's National Bank Meeting Room, 651 Scott Ave, Woodland Park, CO

Meeting was called to order at 6:04 pm by Eric Keehn

Public Comments

- One member of the public attended and stated that the dumpster, Goodwill truck and yard sale went well and that the POA would try to do it again this year.
- The POA asked to use the WLWB facilities for the annual picnic to be held at the end of July on either the 23rd or 30th. The date will be decided on the POA meeting.

Agenda Discussion

- Added lawn mowing and Century Link offer to new business.

Consent Items/Financials

- Minutes for May 12th Meeting – Reviewed by Frances
- Bookkeeper's Report – May, 2016 unaudited financial compilation: Presented by Candy.
- Check Review – Received and paid the bill for the water main break. The check for Corpro will be held and sent in with contract next month.
- Account Status/Billing Issues – Received the certified letter receipt back from account #189 signed by the homeowner but did not receive a response.

Operator in Charge Report

- Marty reported that the plant and distribution systems are running well and that all of the meters are working. The CCR's are completed and ready to post on the bulletin board. They are posted on the website already. Marty requested that we get Kayo out to drag the pump house parking lot. Candy moved to engage Kayo to move the gravel back over on the turnaround and approve funds up to \$500. Gina seconded the motion and it passed unanimously.

Old Business

- Rules & Regs – Water Board to start reviewing to make updates.
- Infrastructure – The paperwork for the Grant is due June 30, 2016. Possible future updates were discussed to be included in the Grant request.
- Security Protocol – Tabled
- Board Membership – Tabled
- Banking – All transactions at Vectra Bank have been completed. Will move the balance to People's National Bank. Gina motioned to move the balance at Vectra Bank to People's National bank. Frances seconded the motion and it passed unanimously.
- 2015 Audit – Ongoing, there is no draft yet but will have it by June 30th.
- Fishing – Not sure if there are any catchable fish. Eric and Terry will fish and see if there is anything large enough to catch to determine if there will be fishing at the picnic. Discussed putting an aerator in the lake.
- 2017 Budget – Still waiting on audit.
- Squirrels – Not very many this year so there is not a need for control measures.

New Business

- Lawn Mowing – We will retain the same Vendor that we had last year.

- Century Link – Offered a savings of \$15 per month if we commit to keeping the same phone number for three years. Frances motioned that we sign the commitment and Gina seconded the motion and it passed unanimously.

Board Discussion

Monthly Meeting Adjournment

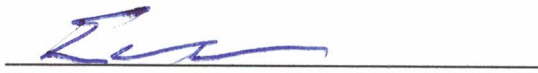
- Eric adjourned the meeting at 8:28 pm.

Respectfully submitted by:




Frances McLaurin, Secretary

Approved by:



Eric Keehn, President



Candy Amerine, Treasurer

Gina Wesolek, Board Member