

**Westwood Lakes Water Board Meeting Minutes
March 9, 2017**

Attendees:

President – Eric Keehn

Member – Brad Bowles

Treasurer – Candy Amerine

Operations Coordinator – Terry Amerine

Secretary – Frances McLaurin

Member – Gina Wesolek

Operator – Marty Parrish

Location: People's National Bank Meeting Room 651 Scott Avenue, Woodland Park, CO

Meeting called to order by Eric Keehn at 5:57

Monthly Meeting Opening

- Public Comments - None
- Special Guest Speaker – Ron Frindt gave an excellent recap of how the water district came about.

Agenda Discussion

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Consent Items/Financials

- Minutes of February 9th Meeting – Added bubbler when describing the timer under infrastructure for clarification as to which timer.
- Bookkeeper's Report – Audit meeting is scheduled for April 26th. Candy explained the late fees and that the amount was higher because of the lien that was filed. Repairs and Maintenance is high because of water main break. There is an unexplained adjustment on People's Bank statement that Candy is going to check with the bank to get an explanation.
- Check Review – There were extra hours for both Marty and Terry due to the water main break. Marty also worked with the locator to find some shut off valves. Terry explained his additional hours over and above the water main break.
- Account Status/Billing Issue – Two accounts were posted, #44 and #181. There was another lien placed on #181. Three people went over the 8001 to 10000 for the first time and Candy asked if we could credit them back the \$25 charge. The accounts that went over 8001 for the second time and the ones over 10001 will not be credited.

Candy moved to credit the three accounts that went over 8001 to 10000 as requested. Gina seconded the motion and it passed unanimously.

Brad motioned to accept the amended minutes. Gina seconded the motion and it passed unanimously.

Gina motioned to accept the Consent Items/Financials as presented. Brad seconded the motion and it passed unanimously.

Operator in Charge Report

- Marty reported that the water plant and distribution systems are doing well for now. There was a sudden warming in the weather that caused a water main break on Loafers Ln. Residents on Loafers Ln were out of water for about three hours while the break was being repaired. Terry and Marty turned off the water on one past due account and the water meter had to be replaced on another account.

Operations Coordinator Report

- Mountain States needs the meter that was replaced to program it so that it can be used again. Terry will take it to them to be programmed.

Old Business

- Lake Mowing – The man that Terry had talked to about mowing backed out due to needing the certificate of insurance. May be able to work as an employee of someone else. There is another candidate as well.
- Infrastructure - Tabled
- Fish Stocking – Terry got a quote for fish stocking and presented the quote to the POA. Terry recommended to the POA that they stock trout so that there would be something to catch this year. Six grass carp and 100 fat head minnows were recommended as well. Terry offered to be at the POA meeting when the stocking is discussed. Eric will go as well. Eric is going to learn more about what can be done to protect the fish when doing catch and release.

New Business

- Guest Speaker - Discussed possibilities.

Board Discussion

- None

Monthly Meeting Adjournment


- Eric adjourned the meeting at 8:38

Respectfully submitted by:

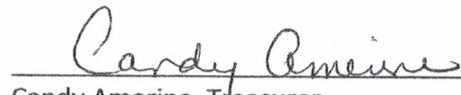


Frances McLaurin, Secretary

Approved by:

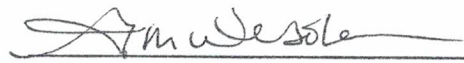


Eric Keehn, President



Candy Amerine, Treasurer

Brad Bowles, Member



Gina Wesolek, Member