

Westwood Lakes Water Board Meeting Minutes
February 11, 2016

Attendees:

President – Eric Keehn

Secretary – Frances McLaurin

Treasurer – Candy Amerine

Member – Gina Wesolek

Consultant – Terry Amerine

Water Operator – Marty Parrish

Location: People's National Bank Meeting Room, 651 Scott Ave, Woodland Park, CO

6:08 pm Meeting called to order by Eric Keehn

Public Comments

- One member of the public attended but no comments were made.

Agenda Discussion

- None

Consent Items/Financials

- Minutes from January 14, 2016 meeting were reviewed.
- Bookkeeper's Report – January, 2016 unaudited financial compilation: Presented by Candy.
- Check Review – Candy presented checks and explained invoices. The check for Woodland Hardware and Home was held to be reissued without sales tax.
- Account Status/Billing Issues – Candy reviewed. Discussed the house that had the water turned off. The POA had concerns that the house was abandoned. The homeowner has been contacted and the bill has been sent.

Frances motioned to accept the Consent Items/Financials as presented. Gina seconded the motion and it passed unanimously.

Operator in Charge Report

- Marty reported that the plant and distribution system are running well, Installed a new shut off valve on a problem property. Inspection from the Colorado Department of Health and Environment was discussed and Marty is updating records and is preparing the pump house, tank and wellheads for inspection.

Old Business

- Rules & Regs – Reviewed Article VI.
- Infrastructure – Locks are being installed in three well heads. Marty is going to check the shutoff valves on problem accounts when it gets warmer.
- Verizon – Verizon finally issued the credit for the overcharge and have been paid in full. The bill for the monthly service is \$7.71 per month after correction.
- Security Protocol – Terry and Marty are pricing out security updates.
- Board Membership – No suggestions.
- 2016 Election – Everything is progressing. Call for Nomination Forms will be available February 18 – 29. Results from the nominations will determine the next step.
- People's National Bank – Proposal sounds good but more information is needed so the vote is tabled until March.

New Business

- ~~2015 Budget~~ ^{Audit} - It was proposed that the board retain Osborne, Parsons & Rosacker to do the ~~Audit~~ ^{Audit} budget for 2015. Candy will get a letter of offer.

Candy made a motion to accept the proposal. Frances seconded the motion and it passed unanimously.

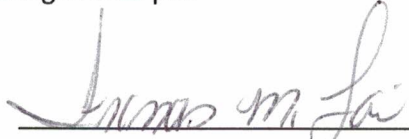
Board Discussion

- There was no additional discussion.

Monthly Meeting Adjournment


- Eric adjourned the meeting at 8:22 pm.

Respectfully submitted by:



Frances McLaurin, Secretary

Approved by:



Eric Keehn, President



Candy Amerine, Treasurer



Gina Wesolek, Board Member